

TECHNICAL BID

(Please read guidelines carefully. No point in the form should be left blank)
RATE of RENT MUST NOT BE MENTIONED ANYWHERE IN THIS FORM

- 1. Name & Address of the Owner/
Tenderer of the Premises** ::
- Contact Phone Number ::
- 2. Location of the Premises** ::
- 3. Address of the proposed premises
for hiring.** ::
- 4. i. No. of floors in the Building** ::
**ii. On which floor is the premises
located** ::
iii. Carpet Area Offered :: _____ Sq. Ft.
**iv. If the area is larger than the
Advertised area, whether area Equal
to advertised area can Be made available** ::
- 5. Distance from:**
- i. Railway Station** :: _____ Kms
ii. Main Bus Terminus :: _____ Kms
iii. Air Port :: _____ Kms
iv. Nearest Nationalised/ Commercial Banks :: Name of the Bank Distance(KM)
1.
2.
3.
- 6. i. Whether the premises is meant
for Commercial use (Supporting documents
should be available)** ::
ii. Age of the Building ::
iii. Class of Construction ::

_____ Full Signature of the Tenderer_

- iv. Whether separate entrance is available. ::
- v. Whether situated in hygienic area / conditions ::
- vi. Whether Cross ventilation is available ::
- vii. Whether lift facility is available in case of multi-storeyed Building) ::
- 7. Whether Parking Facility available** ::
- i. for Cars (Number & location) ::
- ii. for 2 wheelers/bi-cycles (Number & Location) ::
- 8. i. Whether separate electric meter available with adequate load to run Computers , Air Cooler/Conditioner, fan, light etc.** ::
- ii. Whether Electrical wirings are open or concealed. ::
- iii. Whether Generator facility available ::
- iv. If, not whether space will be allotted to Company for installation of generator ::
- 9. i. Whether 24 hours running water facility available in the premises** ::
- ii. Whether separate arrangement is available for drinking water ::
- iii. Whether Canteen facility is permitted within the premises ::
- 10. Whether fire safety measures available in the Premises (if the premises is multi-storeyed)** ::
- i. Nos. of fire Safety devices ::

_____ Full Signature of the Tenderer
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- ii. Nature of Fire Safety Devices ::
- iii. Whether Fire Safety Certificate available ::
- 11.** Number of Toilets available ::
- 12.** Whether the premises is Hall Type or Room Type ::
- 13.** i. Whether the premises is in the absolute name of the Tenderer ::
- ii. Whether the Tenderer has got absolute ownership right to enter into Lease Agreement for hiring the premises. (original document must be available for verification during inspection.) ::
- iii. Is there any pending Civil Suit/ litigation in any Court regarding ownership, outstanding taxes or any other thing is there ::
- iv. Whether the premises is mortgaged. If yes with whom ? ::
- v. Whether sanctioned plan of the building/premises is available (Sanction plan & measurement Certificate should be made Available during inspection) ::
- b) Whether the tenderer agrees to the terms and conditions of our Standard Lease agreement ::
- 14.** i. whether any telephone connection is available in the premises ::
- ii. If not, is it possible to easily shift telephone lines to the premises. ::

_____ Full Signature of the Tenderer

- 15. Period of Tenancy/Lease** ::
i. Please mention whether the agreement will be for 5+5+5=15 Years. If agreement can last for more than 15 years, Pl. mention that)
ii. the % of increase in rent demanded after 5 years (which should not be more than 25%) ::
iii. Renewal Terms ::
- 16. Date when the premises will be ready for Occupancy** ::

Place :

Date :

_____ Full Signature of the Tenderer

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P.O. BOX NO: 376, KKM BUILDING, TRIPURESHWOR, KATHMANDU
PHONE NO: 01-4260366, 4250710, 4266681 FAX NO: 4261289, 4266682
Email Id: info@nicnepal.com.np

Annexure – “A – 2”

FINANCIAL BID

(Please read guidelines carefully. No point in the form should be left blank)

1. Name & Address of the Owner ::
Tenderer of the Premises
2. Location of the Premises ::
3. Address of the proposed premises for hiring ::
4. Rentable Area Offered :: _____ Sq. Ft.
5. i. Rent per Sq. Ft. on Rentable Area :: Rs.
ii. Monthly Rent :: Rs. _____ (Rupees _____ only)
6. i. Whether Tax amount (if any) is to be Borne by the tenant. ::
ii. If YES Amount per Month :: Rs. _____ (Rupees _____ only)
iii. Rate of Tax ::
7. i. Whether any parking charge is to be borne by the tenant ::
ii. If YES Amount per Month ::Rs. _____ (Rupees _____ only)
8. i. Whether Lift Operation/Maintenance charges to be borne by the tenant ::
ii. If YES Amount per Month ::Rs. _____ (Rupees _____ only)
9. i. Whether any other charges to be borne by the tenant (please specify) ::
ii. If YES Amount per Month ::Rs. _____ (Rupees _____ only)

_____ Full Signature of the Tenderer

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10. Percentage increase in monthly rent, at which lease can be renewed after 6 years :: _____ %

11. Sharing of the Registration Expenses (for lease deed) ::

i. By the Owner :: _____ %

ii. By the tenant :: _____ %

12. *** Security Deposit/Advance if any :: Rs. _____ (Rupees _____ only)

13*** Mode of Adjustment of Deposit/Advance ::

14. Whether the rate, terms and conditions quoted above are negotiable or Final. ::

Place :

Date :

_____ Full Signature of the Tenderer

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***** Note::Company can, at its discretion, consider depositing an interest free advance (excluding taxes & service charges) which would be adjusted against rent payable in last months.**